



WORLD PUBLIC LIBRARY ASSOCIATION
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World Public Library Association

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Its: _____
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"Subscriber"

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date: _____

Services Offered	Membership Dues
Individual Membership Price	\$8.95
Institutional Membership Price	\$2 Per FTE
Additional or Adjusted FTE Membership Price	\$0!

Full Time Equivalent (FTE)

Pricing Models

Full Time Equivalent (FTE) for schools, community colleges, colleges and universities refers to the size of the student body. (1 full time student = 1 FTE; 2 part time students = 1 FTE)

Full Time Equivalent (FTE) for businesses, corporations, nonprofit but also not academic organizations, and government agencies commonly refers to staff size.

One method of pricing services to libraries is the FTE pricing model. This model can be used to determine a library's cost for subscriptions or other services. Pricing is announced as being "per FTE." This allows a vendor to announce pricing in very simple terms that are easy to calculate for each library.

K-12 Schools and Higher Education

FTE is a common standard for measuring enrollment in **K-12** and **higher education**. Statistics are often reported to higher levels of government and accrediting organizations in terms of student FTEs. State Departments of Education and accrediting agencies have developed their own definitions of how many student hours/credit hours/days represent an FTE student. Part-time students are counted as fractional FTEs, then summed to provide a total enrollment figure. In other words two half-time students add up to a single FTE. Basically the FTE is equivalent to the total enrollment of a school. You should use the accepted local formula for calculating your FTE student enrollment. Frequently your school administration already has this number calculated.

Use your best guess about your FTEs during the subscription year. If in doubt, start with your previous fall enrollment and make adjustments for anticipated growth or attrition.

Adjusted FTE,

To apply the FTE measurement to multiple types of libraries, often requires "tweaking." A database publisher may analyze the utility of its product and determine that it has little relevance to children in the lower elementary grades, and that it would be unfair to include their FTE in calculating the price of the database for a K-12 school.

Publishers may also acknowledge that **residential campuses** can make much more use of their database than **nonresidential campuses (community colleges)**. This is also true of public libraries.

Nonschool / Nonacademic Libraries

The FTE model is also used for nonschool/nonacademic libraries.

Public libraries are often required to use the size of the population served multiplied by some vendor determined tweak factor. Generally the population served is based on the population of the geographic area that provides tax money to support the library. The number of circulation transactions, people that walk in the door or library cards in circulation is also considered.

To accommodate these situations, some form of a discount is employed. This is usually done by using a fraction of the institution's actual FTE count. These fractional counts are often referred to as "Adjusted FTEs."

When joining online, at <http://WorldLibrary.net/Join.htm>, you will have a chance to indicate on the form your institutional FTE population, at which time you may indicate adjustments in the FTE calculation.. Once submitted your application will be reviewed. When the FTE audit is able to authenticate your application your membership account will be activated. Usually the total process should take 24hr.

FTE Exceptions The World Public Library allows Institutions to make exceptions to the above mentioned calculation for students that are physically disabled.

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